

# Carleton University FIRST Alumni & Mentoring Association

## Meeting of the Executive

Date: April 27th, 2017

Time: 8:30PM

Location: N/A (Teleconference)

Participants: Alex Wilcox (President), Gabby Genereux (Vice President - External & President-elect), Anthony Caliciuri (Vice President - Internal), Alex Churcher (Vice President - Finance), Bradley Reid (Executive-at-Large & Vice President - External-elect), Elisabeth Wood (Executive-at-Large-elect)

Meeting Chair: Alex Wilcox

Meeting Clerk: Anthony Caliciuri

### 1. Call Meeting to Order

- Alex Wilcox calls the Meeting to Order

### 2. Approval of Previous Meeting's Minutes

- Motion to Approve the Previous Meeting's Minutes put forward by Gabby Genereux, seconded by Bradley Reid, passes Unanimously

### 3. Approval of Meeting Agenda

- Motion to Approve the Meeting Agenda put forward by put forward by Alex Wilcox, seconded by Gabby Genereux, passes Unanimously

### 4. Presentations from Members

- No Presentations Scheduled

### 5. Items for Discussion

#### a. Event Review

- i. National Engineering Week Showcase
  - Low Attendance overall
  - Low return on investment
  - Might not participate again next year
- ii. Spring AGM

- Low Non-Executive attendance, need to work on attracting members to Meetings
- Good Meeting overall, very good discussions on what happened over the previous year and what we would like to accomplish over the next year

iii. Competitions

- Good CU FIRST representation at District Events and District Championship
- Need to focus efforts on The Eagles and retain them next season

b. T-Shirts/Sweaters

- Sai has yet to pick up his order
- All of the assets are currently with Anthony in North Bay

c. Finances

i. Bank Account Update

- Alex and Gabby will handle switching signing authority over the Bank Account

d. Website

i. Executive Profiles

- Bradley and Elisabeth need to send pictures to Anthony for their Executive Profiles

e. Constitutional Amendment - Term Limits

- Will save that for future discussion, Unanimously decided that they aren't needed just yet

f. Transition Reports

- All outgoing Executives should complete a brief Transition report outlining important things for the incumbent to know as they assume the position

g. Planning for Next Year

- Alex Churcher would like to focus on finding Sponsors over the Summer
- Will meet throughout the Summer as we plan for upcoming events (Expo Carleton, FLL Kickoff, FLL Tournament, FRC Kickoff)
- Will reach out to Dave Ellis and Christine Bibic about future plans regarding FLL and FRC in Ottawa
- Would like to look into creating an FLL team on/closer to campus

**6. Next Meeting**

- Date: Late May/Early June
- Time: TBD
- Location: Teleconference

**7. Adjournment**

- Motion to Adjourn the Meeting put forward by Alex Wilcox, seconded by Gabby Genereux, passes Unanimously