

Carleton University FIRST Alumni & Mentoring Association

Meeting of the Executive

Date: July 30th, 2017

Time: 12:00PM

Location: N/A (Teleconference)

Participants: Gabby Genereux (President), Bradley Reid (Vice President - External), Alex Churcher (Vice President - Finance), Elisabeth Reid (Executive-at-Large)

Absent: Anthony Caliciuri (Vice President - Internal)

Meeting Chair: Gabby Genereux

Meeting Clerk: Bradley Reid

1. Call Meeting to Order

- Gabby Genereux calls the Meeting to Order

2. Approval of Previous Meeting's Minutes

- Motion to Approve the Previous Meeting's Minutes put forward by Alex, seconded by Gabby passes unanimously

3. Approval of Meeting Agenda

- Motion to Approve the Meeting Agenda put forward by Elisabeth seconded by Alex passes unanimously

4. Presentations from Members

- No Presentations Scheduled

5. Items for Discussion

a. Sponsorship and Fundraising

- If we want to approach companies we want to involve them in what we do instead of sending blanket letters. Target companies that we can give back, to make them want to give us money. Let Alex know if you have any ideas on how to do this via slack or email.
- Gabby is hoping to target Carleton University Faculty of Engineering Outreach office, or other Carleton focused funding for

funding purposes. This includes applying for fall funding by CSES

- Fundraiser ideas for the fall: Gabby suggested a bottle drive and time it right after frosh to target students at the school and mentors. Set something up on campus to target res students.
- Another fundraiser idea is a bake sale (classic)
- Consensus is to go ahead with these ideas, even as a test to see how they go and get out there so we are seen

b. Ottawa FRC Kickoff

- First step is finding 15 teams. We do not have the response yet
- If we do not get official status we will continue as we did last year with unofficial event

c. Ottawa FLL Tournament

- It has been difficult to schedule a meeting with Candace but Gabby will continue contact
- We will not volunteer for sponsorship because as a group we do not have sponsors. (We will pick things that we have a record for to be responsible)
- Will sit down and assign jobs when we meet with Candace

d. Member Social Events

- We did a bad job at this last year. We need this this year, it is part of the reason for our existence.
- Ideas: Rent room at place at res (Raven's Roost) or Orange Monkey. Need to ensure it is not age dependant to be inclusive. Need one in first month and have first social event and first fundraiser dates available by Carleton Expo.
- Will become definitive at next meeting

e. Promotional Material

- We had the FIRST Canada banner last year, but we gave it back.
- We should get something for people to remember us by. We need money to do that

f. Upcoming events

- Expo Carleton: Tuesday, Sept. 5

- Ask members to be available
- CSES FYC: During class time so we will have to schedule it out

6. Next Meeting

- Date: TBD
- Location: TBD

7. Adjournment

- Motion to Adjourn the Meeting put forward by Gabby