

Carleton University FIRST Alumni & Mentoring Association

Meeting of the Executive

Date: May 16th, 2017

Time: 9:00PM

Location: N/A (Teleconference)

Participants: Gabby Genereux (President), Anthony Caliciuri (Vice President - Internal), Alex Churcher (Vice President - Finance),

Absent: Bradley Reid (Vice President - External), Elisabeth Reid (Executive-at-Large)

Meeting Chair: Gabby Genereux

Meeting Clerk: Anthony Caliciuri

1. Call Meeting to Order

- Gabby Genereux calls the Meeting to Order

2. Approval of Previous Meeting's Minutes

- Motion to Approve the Previous Meeting's Minutes put forward by Alex Churcher, seconded by Anthony Caliciuri passes unanimously

3. Approval of Meeting Agenda

- Motion to Approve the Meeting Agenda put forward by Gabby Genereux, seconded by Alex Churcher passes unanimously

4. Presentations from Members

- No Presentations Scheduled

5. Items for Discussion

a. Ottawa FLL Steering Committee

- Gabby reached out to Dave Ellis, who put us in contact with several individuals that are heavily involved in FLL in Ottawa
- Candace Labelle is the new Ottawa FLL Tournament Director
- Gabby will meet with Candace in the coming weeks to get an idea of how CU FIRST can get more involved with FLL in Ottawa
- We are hoping to get two seats on the steering committee with

Gabby and Bradley having been invited by Dave

- Using our existing relationships with FRC teams in the area, we're hoping to get more high school students involved in mentoring and volunteering with FLL
- Gabby will keep us posted as to when she is meeting Candace
- We will call another Executive Meeting after Gabby's meeting to discuss and plan

b. Summer Events & Projects

- Ottawa Robotics Competition
 - Gabby will be volunteering as a Judge
 - Hoping to create a relationship, as there are strong similarities between ORC and FLL
- Sponsorship & Fundraising
 - Alex Churcher will begin looking into creating a Business Plan/Proposal to present to potential sponsors
 - Need to identify what we want to do with potential sponsor donations
 - We will also look into other fundraising opportunities (Bingos etc)
- Ottawa FRC Kickoff
 - Gabby will contact Mark Breadner about the steps we would need to take to get an Official FRC Kickoff hosted at Carleton in January 2018

c. Other

- Constitutional Changes
 - Alex Churcher proposes that the responsibility of being the Primary Contact for Sponsorship and Fundraising be transferred from the VP External to the VP Finance
 - Decided to wait until next meeting when Bradley is in

attendance to discuss the matter further.

6. Next Meeting

- Date: June 2017
- Time: TBD
- Location: TBD

7. Adjournment

- Motion to Adjourn the Meeting put forward by Gabby Genereux, seconded by Alex Churcher passes unanimously