

## **Spring 2019 Executive Election**

Position Description: President

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Time Commitment: High

Term in Office: May 1st, 2019 to April 30th, 2020

## Role & Responsibilities

- Oversee all aspects of the Organization, including coordination of meetings, events, & initiatives, establishing objectives, and ensuring task completion
- Act as the Chair at all Meetings of the Executive and General Meetings, leading discussions, and calling for votes on presented Motions & Amendments
- Act as the liaison with both FIRST and FIRST Canada, maintaining contact with Alumni Relations as well as Regional & District Event Volunteer Coordinators
- Act as the liaison between the Organization and the Carleton University Administration
- Act as the liaison between the Organization and the Faculty of Engineering & Design (FED)
- Act as the liaison between the Organization and the Carleton Undergraduate Students Association (CUSA)
- Act as the Primary Contact for News and Media outlets

## **Further Information**

Nominations, inquiries, and electoral complaints can be sent to the Chief Electoral Officer via email at: elections@cufirst.ca

