

# Carleton University FIRST Alumni & Mentoring Association

## Annual General Meeting

Date: Tuesday March 21st, 2017

Location: MacOdrum Library Room 468

Participants: Alex Wilcox (President), Gabby Genereux (Vice President - External), Anthony Caliciuri (Vice President - Internal), Alex Churcher (Vice President - Finance), Bradley Reid (Executive-at-Large), Mackenzie Willis, Elisabeth Wood

Meeting Chair: Alex Wilcox

Meeting Clerk: Anthony Caliciuri

### Call Meeting to Order

- Alex Wilcox calls the Meeting to Order

### Welcome & Opening Remarks

- Alex Wilcox welcomes everyone

### Items for Discussion

#### 1. Year In-Review

- Expo Carleton
  - A lot of interest from new students
  - Some were confused over whether we as an organization built robots
  - Met a surprisingly high number of FIRST Alumni
- CSES First Year Conference
  - Similar to Expo Carleton in terms of format
  - Another good opportunity to meet students and recruit
- Ottawa FLL Kickoff & Tournament
  - Organization of these events could be improved
  - Would like to become more involved in the planning & execution of the events in the future
- Fall AGM
  - Good attendance and a solid meeting with members to establish our goals as an organization
- FRC Kickoff
  - Attendance by area teams was very good
  - Definitely room for improvement

- Should attempt to make it more of a showcase for FIRST, targeted at parents, sponsors of teams
- Kit of Parts Pick-Up in Toronto was slow, should look into picking up in Montreal if an Official Ottawa Kickoff isn't held
- Mentoring
  - The number of Carleton Students mentoring FRC Teams was lower than what we were hoping for, definitely something to work on in upcoming years
  - A CU FIRST representative should attempt to visit teams every week to provide support (The Eagles had no Guidance throughout the 2017 Season)

## 2. Reports from Executives

- Gabby Genereux - VP External
  - Very happy about gathering all of the Ottawa FRC teams together at the Kickoff
  - Would like to continue attending and organizing community events
- Anthony Caliciuri - VP Internal
  - Successfully Drafted and Passed our new Constitution at the Fall AGM
  - Recently created our New Website, cufirst.ca (which is currently offline due to CSES Server Issues)
  - Also created documentation to track important decisions (Motions, Constitutional Amendments, Election Results etc.)
- Alex Churcher - VP Finance
  - Was a late addition, but has done quite a bit since then
  - Successfully opened our Scotiabank Account
  - Currently have \$55.28 in Cash, in addition to physical assets in the form of T-Shirts, Tablecloth etc.
  - Also got a Cheque Book (yay!)
- Bradley Reid - Executive-at-Large
  - Meetings were attended, Nothing much to report on

## 3. Improvements/Goals for Next Year

### a. Suggestions/Feedback from Members

- Would like to organize/hold more Group Social Events next year
- Would like to establish relationships with the other Engineering clubs/organizations
- Would like to add Executive Positions & FRC Mentoring to the Co-Curricular Record
- Would like to establish committees for specific events/programs (like FLL) to take on specific tasks and improve member engagement

#### 4. T-Shirt/Sweater Order

- All T-Shirt & Sweater Orders were fulfilled (Except for Sai, who will be contacted for delivery)
- We have a few extras to sell/loan at a later date

#### **2017/18 Executive Elections**

- Mac Willis and Alex Wilcox graciously offered to serve as our Elections Officers, ensuring the Election was conducted fairly
- Each Candidate (even if they were Acclaimed) were given 5 minutes each for a speech describing what they would want to bring to their roles over the coming year
- Results
  - President
    - Gabby Genereux Elected by Popular Vote
  - Vice President - Internal
    - Anthony Caliciuri Acclaimed
  - Vice President - External
    - Bradley Reid Acclaimed
  - Vice President - Finance
    - Alex Churcher Acclaimed
  - Executive-at-Large
    - Elisabeth Wood Acclaimed

#### **Next General Meeting**

- Fall Annual General Meeting
- Date: November 2017
- Time: TBD
- Location: TBD

#### **Adjournment**

- Motion to Adjourn the Meeting put forward by Alex Wilcox, seconded by Gabby Genereux passes Unanimously