

## Carleton University FIRST Alumni & Mentoring Association

### Meeting of the Executive

Date: Tuesday February 28th. 2017

Location: N/A (Teleconference)

Participants: Alex Wilcox (President), Gabby Genereux (Vice President - External), Anthony Caliciuri (Vice President - Internal), Alex Churcher (Vice President - Finance), Bradley Reid (Executive-at-Large)

1. Call Meeting to Order
2. Approval of Previous Meeting's Minutes
3. Approval of Meeting Agenda
4. Presentations from Members
5. Items for Discussion
  - a. Upcoming Events
    - i. National Engineering Week Showcase
  - b. Branding
    - i. T-Shirt/Sweater Order Update
  - c. Finances
    - i. Bank Account Update
  - d. Website
    - i. Domain
    - ii. Email Accounts
  - e. Spring Annual General Meeting
    - i. Agenda
    - ii. Election
6. Next Meeting
7. Adjournment

Previous Meeting's Minutes:

[https://docs.google.com/document/d/1y2z7jgxWIAP-GygbtyndI5O\\_W47OSBmIMhgwnXI572Q/edit?usp=drivesdk](https://docs.google.com/document/d/1y2z7jgxWIAP-GygbtyndI5O_W47OSBmIMhgwnXI572Q/edit?usp=drivesdk)