

Carleton University FIRST Alumni & Mentoring Association

Meeting of the Executive

Date: April 30th, 2018

Time: 7:00PM

Location: N/A (Teleconference)

Participants: Gabby Genereux (President), Anthony Caliciuri (Vice President - Internal), , Elisabeth Wood (Executive-at-Large), Bradley Reid (Vice President - External), Sai Vikranth Desu (2018/19 Vice President - Finance)

Absent: Alex Churcher (Vice President - Finance)

Meeting Chair: Gabby Genereux

Meeting Clerk: Anthony Caliciuri

1. Call Meeting to Order

- Gabby Genereux calls the Meeting to Order

2. Approval of Previous Meeting's Minutes

- Motion to Approve the Previous Meeting's Minutes put forward by Gabby Genereux seconded by Anthony Caliciuri, passes Unanimously

3. Approval of Meeting Agenda

- Motion to Approve the Meeting Agenda put forward by Gabby Genereux seconded by Anthony Caliciuri, passes Unanimously

4. Presentations from Members

- No Presentations Scheduled

5. Items for Discussion

a. Event Review

i. Spring General Meeting

- Ran very smoothly and we're very happy with how it turned out
- Elected 2 New Executives who will be starting in their

positions tomorrow

- Will continue working on encouraging members to attend meetings

ii. Ontario District Championship

- Alex Wilcox and Gabby attended with their respective teams
- Team 2706 captained Alliance #6 in the Technology Subdivision and made it to the Semi-Finals
- Team 7267 was a member of Alliance #4 and made it to the Semi-Finals
- Team 2706 qualified to attend the FIRST Championship in Detroit

iii. FIRST Championship (Detroit)

- Gabby was very impressed with how the City of Detroit organized the event and all of the activities and services that were strategically placed around the venue
- FIRST drastically underestimated the number of Alumni using the Alumni Lounge, which was quite small
- Attended the Alumni Mixer, which was quite fun (and alcohol was served!)
- Attended the FIRST Showcase on Friday night (for Volunteers, VIPs, Sponsors, Partners etc.), which was awesome. A lot of great speeches, especially the Governor General of Canada (Julie Payette)
- Team 2706 was a member of Alliance #5 in the Daly Subdivision and made it to the Finals

b. 2018 FRC Season Wrap-Up & Review

- Overall, Ottawa's team performed quite well this season
- In the future, we'll encourage alumni to participate in specific portions of the Build Season (depending on their speciality) so they don't have to commit to the full 6 Weeks
- One big thing to look into next year is establishing a shared Practice Field space in the Ottawa area

c. Transition Memos

- Outgoing

d. Goals & Projects for 2018/19

i. Sponsorship & Fundraising

- To achieve our eventual goal of purchasing FLL Kits and loaning them to area teams, we'll require additional funding. Over the course of the summer, we'll create the necessary sponsorship letters and proposals to approach companies and organizations to sponsor us as a club

ii. Directorships

- Suggested as a means of getting more Alumni involved in the club without the significant time commitment of being an Executive. Directors would focus their attention on specific projects and events (helping out certain Executives with their responsibilities), such as: FLL/FLL Jr., FRC Kickoff, Social Media/Events, Administration/Membership

iii. Alumni Information Tracking

- One of Bradley's primary focus as incoming Vice President - Internal will be revamping our Alumni tracking database with information regarding current and past team affiliations, skill sets, and mentoring/volunteering interests

iv. Pre-Event Training

- Suggested as a means of training inexperienced volunteers prior to Tournaments and Districts, introducing them to the world of FIRST, while preparing them for the fun and excitement that awaits

v. Relationship Building with other Organizations

- We haven't engaged or established relations with many

Non-FIRST organizations on-campus or around Ottawa. IEEE and other STEM-based organizations would be a great place to start

vi. 2019 Ottawa FRC District Event

- Currently awaiting an official decision from Mark Breander and FIRST Canada on whether it will go forward. Gabby, Alex Wilcox and Joel have formed the Planning Committee so far, and have invited a CU FIRST representative to join them should we get the green light

vii. 2019 Ottawa FRC Kickoff

- Looking to learn from feedback from last year and potentially expanding to a full Official Kickoff event if enough teams commit to attending

viii. 2018 Ottawa FLL Tournament

- Our level of involvement in the planning of the event is currently unknown, but, we will definitely continue to recruit our Members and Executives as volunteers

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6. Next Meeting

- Date: Late-May
- Time: TBD
- Location: N/A (Teleconference)

7. Adjournment

- Motion to Adjourn the Meeting put forward by Gabby Genereux, seconded by Anthony Caliciuri, passes Unanimously