

Carleton University FIRST Alumni & Mentoring Association

Meeting of the Executive

Date: January 2nd, 2019

Time: 6:00PM

Location: Teleconference (via Google Hangouts)

- 1. Call Meeting to Order**
- 2. Approval of Previous Meeting's Minutes**
- 3. Approval of Meeting Agenda**
- 4. Presentations from Members**
- 5. Items for Discussion**
 - a. From Last Meeting**
 - i.
 - b. New Business**
 - i. Financial Update**
 - ii. FRC Mentoring & Team Support**
 - iii. 2019 Ottawa FRC Kickoff**
 - Schedule
 - CU FIRST/FIRST Canada Table
 - Carleton FED Table/Presentation
 - Opening Ceremonies
 - Trivia/Icebreakers
 - Food & Drinks
 - Tables
 - Parking
 - Printing/Signage
 - Guest WiFi Access
 - Breakout Room Assignments
 - Surrogate Kit of Parts Pickup/Van Rental
 - iv. FIRST Ottawa Community Event**
- 6. Adjournment**

Previous Meeting's Minutes:

https://docs.google.com/document/d/1kJolhNdI7_pE6vk_Gb0qyB_NNVo_RWtJzObGa6forYk/edit