

Carleton University FIRST Alumni & Mentoring Association

Meeting of the Executive

Date: 7pm - March 27th, 2019

Location: N/A (Teleconference)

Participants: Anthony Caliciuri (President), Alex Churcher (Vice President - External), Bradley Reid (Vice President - Internal), Sai Vikranth Desu (Vice President - Finance), Mackenzie Willis (Executive-at-Large)

1. Call Meeting to Order

2. Approval of Previous Meeting's Minutes

- a. Anthony motioned, Mac seconded

3. Approval of Meeting Agenda

- a. Alex motioned, Anthony seconded

4. Presentations from Members

- a. No members present

5. Items for Discussion

a. Report from Alex on FIRST Alumni Network Meeting

- i. Had introductions, quite a spread of teams from across the US and in Calgary as well
- ii. We are officially a part of this new formed Alumni Network
- iii. Plan is to have monthly telecom meetings
- iv. Alex will be in the #presidents channel on the central slack
- v. Didn't quite make it through the full meeting agenda
- vi. Also didn't make much progress on finding new ways to direct members to collegiate alumni group
- vii. Alex intends to speak to other people in FIRST Canada in order to make the connections to alumni groups in Canada better
- viii. Plan to discuss college to job pipeline at future meetings
- ix. Discussion to create an advisory board for the group from all over North America
- x. Alex will be keeping in touch with this group

b. Directorships

- i. **Discussion of positions to put forward for April hiring and/or September hiring**
- ii. Have 4.5 weeks until end of April, and require 3 week hiring period to hire directors, so if we want to hire this spring we need to start now
- iii. In order to get first years, we need to have this open, more specifically in September
- iv. The push for April is more specifically for the FLL Director

position, since the biggest workload at the start of the fall (need to be hired before then) and have the most fast paced and biggest workload in general, so may be good to have a non-first year anyway

- v. Remove the asset “2nd, 3rd or 4th year” to still encourage 1st years (agreed)
- vi. Would we accept people currently in high school graduating and remaining in Ottawa in the fall and if we allow this then we should inform all potential candidates (on teams through email and social media)
- vii. Scale of FLL Kickoff event is lower (closer to 75 attendees), however more structure and events are needed
- viii. We could open hiring FLL Director for this spring in order to get people ready and planning in this position (agreed)
- ix. Social Media director (formed to take over all of the work Anthony currently does) and to do it properly it takes a lot of time to keep up with our good presence
- x. Will be useful to try to collect someone with more experience in this area (and more time!)
- xi. Social media directorship can be figured out in the fall (agreed)
- xii. Touching on the non-restriction of directorships for FIRST alumni not attending Carleton, we should also maybe look at making sure we engage those additional communities, since we are the largest group in Carleton right now
- xiii. Meeting for hiring on April 29th, hiring window will open on Monday, April 1st, ending on April 22nd
- xiv. MOTION: To create the FLL Director position for 2019/2020, with hiring opening in spring (starting April 1st, and ending on April 22nd) -- PASSED with unanimous vote

c. Hitting next year’s goals

i. Task assignment

- 1. Discussion will be pushed to slack and next meeting as it is not priority

d. Constitutional Amendment

- i. MOTION: To add Constitutional Amendment 007 to CU FIRST Constitution -- PASSED with unanimous vote

6. Next Meeting

7. Adjournment