

## Carleton University FIRST Alumni & Mentoring Association

# Meeting of the Executive

Date: 7pm - March 27th, 2019

Location: N/A (Teleconference)

Participants: Anthony Caliciuri (President), Alex Churcher (Vice President - External), Bradley Reid (Vice President - Internal), Sai Vikranth Desu (Vice President - Finance), Mackenzie Willis (Executive-at-Large), Robin Feeney (Executive-at-Large-elect), Sayfullah Eid (Vice President - External elect)

### 1. Call Meeting to Order

- a. Anthony calls meeting to order

### 2. Approval of Previous Meeting's Minutes

- a. Mackenzie approves, Bradley seconds

### 3. Approval of Meeting Agenda

- a. Bradley approves, Anthony seconds

### 4. Presentations from Members

- a. No members present

### 5. Items for Discussion

#### a. FLL Director Hiring

- i. Moved to later in meeting
- ii. When item returned to, Madeline was approved as new FLL Director

#### b. Travel Grants

- i. Only one applicant provided documentation, which is Anthony
- ii. Anthony will withhold his vote on the matter (as per constitution)
- iii. As per the rules for travel grant, we can reimburse up to 50% of the reported and documented \$540
- iv. The total reimbursement for volunteer travel grants to Anthony will be \$132

#### c. Executive Transitions

- i. Transition Reports are "due" this week from outgoing executive members to incoming team
- ii. Slack has been set up for new executives and website will be switched over the next couple of days

#### d. Other end-of-year items

- i. No other items
- ii. Anthony has permission to still have access to social media and website for a time after the official transition

### 6. Next Meeting

a. To be determined by new executive

**7. Adjournment**