



# Spring 2020 Executive Election

## Position Description: President

Position: **President**

Time Commitment: **High**

Term in Office: **May 1<sup>st</sup>, 2020 to April 30<sup>th</sup>, 2021**

### Role & Responsibilities

- Oversee all aspects of the Organization, including coordination of meetings, events, & initiatives, establishing objectives, and ensuring task completion
- Act as the Chair at all Meetings of the Executive and General Meetings, leading discussions, and calling for votes on presented Motions & Amendments
- Act as the liaison with both FIRST and FIRST Canada, maintaining contact with Alumni Relations as well as Regional & District Event Volunteer Coordinators
- Act as the liaison between the Organization and the Carleton University Administration
- Act as the liaison between the Organization and the Faculty of Engineering & Design (FED)
- Act as the liaison between the Organization and the Carleton Undergraduate Students Association (CUSA)
- Act as the Primary Contact for News and Media outlets

### Further Information

Nominations, inquiries, and electoral complaints can be sent to the Chief Electoral Officer via email at: [elections@cufirst.ca](mailto:elections@cufirst.ca)

