

Carleton University *FIRST* Alumni & Mentoring Association

Spring General Meeting Minutes

Date: Friday, April 3rd, 2020

Time: 7PM - 9PM

Location: WebEx Meeting

11 members present

1. Call Meeting to Order

2. Welcome & Opening Remarks

3. Items for Discussion

a. Discussion with Anthony Calicuri

- i. Anthony works for FED under recruitment, and acts as a Liason for FIRST
- ii. All of FED is working from home, at partial strength.
- iii. Unable to plan for anything past 2 weeks in advance.
- iv. FED is treating the event as Postponed
- v. If possible, FED is interested in holding an offseason event during September/October

b. Year-in-Review

i. Reports from Executives

1. President

2. Vice President - Internal

- a. Fall Social was one of the largest turnouts in the club's history - building lego was a fantastic motivator for everyone.
- b. New Director role added for Social Media - went very well.
- c. Hiring for Social Media to be moved to the spring allowing more time for student to grow accustomed to role.

3. Vice President - External

- a. FLL Kickoff was the big new event for this year - demoed strategy, other core values to the students.
- b. Worked with Candice, main planner for the FLL tournament, to move the event to Carleton.

- c. FLL Tournament had a great volunteer turnout, and the event went without any major snags.
 - d. FRC Kickoff was the largest in the club's history. Took up almost all rooms in Richcraft Hall.
 - e. Partnership with the faculty has been extremely valuable in terms of bookings and Carleton communication.
 - f. Working with FIRST Canada to create an official Carleton Kickoff
 - g. Both Directors, Michael and Madeleine, did fantastic jobs in their roles.
- 4. Vice President - Finance
 - a. 2 events with sponsor requests to the FED office, one with Candice.
 - b. Guide written for finance handling, explaining how events are financed.
 - c. Worth considering official reimbursement request form.
 - d. Annual budget was considered, but most costs are handled event to event. Some expenses are annual, so a budget would be beneficial.
 - e. Closer coordination between External and Finance would reduce workload on External for event budget work.
 - f. Bank account is in the positive.
- 5. Executive-at-Large
 - a. Not too much to report, overall the year went well for the club.
- ii. Feedback from Members
 - 1. No Feedback from members
 - 2. Social media presence for CU FIRST should be strengthened for next year - was extremely ambitious in previous years (10-15hrs per week drafting content), a reasonable medium should be found for next year
 - a. Directorship role should be tailored to fit this.
- iii. Goals for Next Year

1. FRC workshop-based event, similar to the FLL Kickoff
 - a. Sometime in the fall
 2. Report card based on “Goals for next year” - execs would base success discussion on Goals for Next Year from previous SGM
 3. Engage other Carleton clubs and societies to strengthen relations, and round out events.
 4. Create introduction guide for alumni groups looking to start up and become more official.
 5. Have an official Carleton Kickoff
 6. Guide for local Ottawa citizens on how to start a team and get funding from Carleton
- c. FRC Postponement Discussion
- i. Current Status of Ottawa Teams
 1. Lisgar
 - a. Issues with finding mentors that are teachers
 - b. Team likely will not exist next year
 2. Aztechs
 - a. Able to attend Durham, were #2 pick
 - b. Robot was powerful performer
 - c. Became a community team, did not have a permanent build space
 3. RoboRavens
 - a. Previous year was most successful for the team, attempted to carry momentum
 - b. Gearboxes did not turn out well, had to switch to VexPRO
 - c. Robot would have been ready for Carleton Event
 4. Blithe Academy (Electron Affinity)
 - a. Did not get to compete due to postponement of season
 - ii. Carleton University District Event
 1. Carleton is still committed to having an event, no matter what form that takes.
 - iii. 2020 & Beyond
 1. Next year’s game

d. 2020/21 Executive Election

- i. CEO and DEO Sworn in
- ii. Speeches from Candidates
- iii. Vote
 - 1. President: Sayfullah Eid (Acclaimed)
 - 2. VP- Internal: Robin Feeney (Acclaimed)
 - 3. VP - External: [No applicant]
 - 4. VP - Finance: Tanner Krauter (Acclaimed)
 - 5. Executive-at-Large: Saihajpreet Singh (Acclaimed)
- iv. Publication & Certification of Results

e. Next Meeting

4. Adjournment