

Carleton University FIRST Alumni & Mentoring Association

Meeting of the Executive

Date: 6:00pm - March 19th, 2020

Location: N/A (Teleconference)

Participants: Alex Churcher (President), Bradley Reid (VP - Finance), Sayfullah Eid (VP - External), Mackenzie Willis (VP - Internal), Harsimran Kanwar (Director - Social Media), Robin Feeney (Executive at Large)

- 1. Call Meeting to Order**
- 2. Approval of Previous Meeting's Minutes**
 - a. Mac motions, Sayf seconds
- 3. Approval of Meeting Agenda**
 - a. Alex motions, Sayf seconds
- 4. Presentations from Members**
- 5. Items for Discussion**
 - a. Executive Elections
 - i. General meeting will be digital - voting will be done in stages, open for a few minutes.
 - ii. A few posts: one explaining the digital meeting, one explaining the nominations
 - iii. Unanimous vote for Mackenzie Willis to be appointed CEO for the 2020 election.
 - b. Directorship hiring
 - i. Sayf proposes renaming directorships to "FRC Director" and "FLL Director" for brevity and to take over more responsibilities from External.
 - ii. FLL Director and Social Media directorship applications will be happening now.
 - c. Spring General Meeting
 - i. Spring General Meeting to take place on April 3rd.
 - ii. Ensure the meeting will allow feedback from members for the direction of CU FIRST going forward.
 - d. Suspension of 2020 FRC Season - Response
 - i. Carleton FRC Event was suspended at the last minute.
 - ii. CU FIRST to put out statement encouraging volunteers, etc.
 1. Possibly reach out to FED to proofread statement
 2. Confirm with Alex regarding what we are allowed to say
 3. Aim to publish this next week.

- e. FRC team update - post-2020 suspension
 - i. Concern over Lisgar running next year - low participation, finances, mentors
 - ii. RoboRavens - had meeting after cancellation to process. Went forward and finished robot.
 - iii. Most teams are finishing robots if they have access to their school.
 - f. FED Coordination
 - i. General catch-up meeting to determine how sponsorship will be going forward. VV, FLL Kickoff, etc.
 - ii. Sayf to reach out to Anthony asking about FED availability. If FED is busy, transition reports will detail what the FED meeting goals would be.
 - g. Office Space
 - i. Outlet does not work in the office.
 - ii. Sayf volunteers to store the CU FIRST items in his basement.
 - iii. Office space access ends April 30th.
 - h. Finance (general)
 - i. FED approved additional funding for the kickoff. This means the bank account will have money at the end of the year.
 - i. Upcoming Events
 - i. The Spring General Meeting
- 6. Next Meeting**
- a. Thursday, March 26th, 2020 @ 6PM
- 7. Adjournment**